

DSPF Kick-Off Meeting

Summary

February 15th, 2018

09:30 – 16:30

1 Venue

PA10 Premises

Kirchberggasse 33-35/9
1070 Vienna, Austria



2 Participants

Project Number	Project Acronym	Name Lead Partner/PP Organisation	Country	Name of the Attendee	Position	Partner Organisation
01_ECVII_PA1b	InitCOSEERail	Vienna University of Technology	Austria	Angelika Spies-Haller	FM	LP
01_ECVII_PA1b	InitCOSEERail	University of Zagreb, Faculty of Transport and Traffic Sciences	Croatia	Borna Abramovic	PM	PP1
02_ECVII_PA03	TheBridge	Kultúr kombinát Ltd.	Hungary	Barna Petrányi	Contact Person	LP
02_ECVII_PA03	TheBridge	Kultúr kombinát Ltd.	Hungary	Benjamin Peter	PM	LP
03_ECVII_PA04	DANUBE HAZARD	Vienna University of Technology	Austria	Matthias Zessner	Contact Person	PP1
04_ECVII_PA04	InterFloodCourse	National University of Public Service in Hungary, Faculty of Water Science	Hungary	Eniko Anna Tamas	Contact Person	LP
05_ECVII_PA06	ELEDAN	IIDE - Institute for Integral Development and Environment	Slovenia	Marta Vahtar	Contact Person	LP
06_ECVII_PA06	CONSIPIRO	SCIENCE IN (CZ) s.r.o.	Czech Republic	Petr Mares	Contact Person	LP
06_ECVII_PA06	CONSIPIRO	SCIENCE IN (CZ) s.r.o.	Czech Republic	Jan Hovorka	PM	LP
07_ECVII_PA07	RONNI	IR-BAS	Bulgaria	Snezhanka Kostova	Contact Person	LP
07_ECVII_PA07	RONNI	EMaTTech	Greece	Kalliopi Sotiropoulou	Project Assistant	PP1
08_ECVII_PA08	EELI	Steinbeis Romania	Romania	Jürgen Raizner	Contact Person	LP
08_ECVII_PA08	EELI	Steinbeis Romania	Romania	Roxana Boboruda	PM	LP
09_ECVII_PA08	FarmCircle	Energy Institute Hrvoje Pozar	Croatia	Biljana Kulisic	Contact Person	LP
10_ECVII_PA09	I-VET	KulturKontakt Austria	Austria	Majlinda Osmanaj	Contact Person	LP
11_ECVII_PA09	DIY-ACCEL	Business Support Center for SMEs - Ruse	Bulgaria	Christina Kasparyan	Contact Person	LP
12_ECVII_PA10	SECCo2	Central European Service for Cross-border Initiatives	Hungary	Enikő Hüse-Nyerges	Project Assistant	LP
DSPF Team						
			Austria	Deuer Sophie		EuroVienna IB
			Austria	Djoric Danijela		EuroVienna IB
			Austria	Pabst Gudrun		EuroVienna IB
PA10						
			Austria	DI Schicker Rudolf		PAC10
			Austria	Simone Boehm-Gartner		PA10
Total						24

Representatives of all 12 selected DSPF projects came to the Kick Off Meeting and participated actively!

3 Objectives of the Meeting

- **Get to know PAC10, EuroVienna (IB) and other Lead Partners**
- **How to implement a DSPF project?**
 - Reporting
 - Communication
 - Where to find relevant information
 - Project changes
 - Declaration of expenses
- **Networking & exchange opportunities**

4 Meeting Agenda

09:30 – 10:00 **Welcome coffee and Registration**

10:00 – 10:15 **Welcome, Introduction**

- Rudolf Schicker, PAC10 City of Vienna
- Gudrun Pabst, EuroVienna

10:15 – 11:15 **Get to know each other**

- Who are the DSPF Project Partners?

11:15– 12:30 **Danube Strategic Project Fund**

- Background & call for proposals
- How to implement a DSPF Project?
- Main documents for the DSPF project implementation

12:30 – 13:30 **Lunch Break & Networking**

13:30 – 15:00 **Danube Strategic Project Fund**

- Financial Management
- **Practical exercise**
 - Quiz on declaration of expenses

15:00 – 15:30 **Closing Session: Questions & Answers**

15:30 – 16:30 **Discussion on project open issues with project contact persons & Networking**

5 Gallery

